

MINUTES of the REGULAR MEETING
Of the BOARD of COUNTY COMMISSIONERS
Of SAN MIGUEL COUNTY, NEW MEXICO
HELD TUESDAY, MARCH 08, 2022

ZOOM LINK is active. At least 72 hours in advance of this meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at www.co.sanmiguel.nm.us and available in hard copy at the office of the San Miguel County Manager.

1. CALL TO ORDER

Chairman Harold Garcia called the meeting to order at 2:00 PM at the San Miguel County Administration Complex located at 500 West National Avenue, Suite 200, Las Vegas, New Mexico 87701.

2. ROLL CALL

Chairman Harold Garcia present, Vice-Chairman Janice Varela present, Commissioner Max Trujillo present, Commissioner Martin Sena present, and Commissioner Kenneth Medina present.

A quorum is present.

3. PLEDGE OF ALLEGIANCE

Mr. Macario Gonzales led the Chambers in the Pledge and Salute to the NM flag,

4. SALUTATION TO THE NEW MEXICO STATE FLAG:

"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures".

5. APPROVAL OF AGENDA

Motion made by Commissioner Max Trujillo to approve Agenda. Second by Vice-Chair Janice Varela. Motion carried.

6. APPROVAL OF MINUTES

a. 2-8-2022-RM

Motion made by Commissioner Martin Sena to Approve minutes of 02-8-2022-RM. Second by Commissioner Kenneth Medina. Motion carried.

b. 2-8-2022-SM

Motion made by Commissioner Max Trujillo to Approve minutes of 02-08-2022-SM. Second by Commissioner Martin Sena. Motion carried.

7. PUBLIC INPUT FORUM

Two citizens signed up for Public Input:

Manuel Garcia - spoke about the C53B road / Solidarity with Ukraine.

Mark Dominguez – Work at Luna Community College. Thanked the Commission for clean-up of the area surrounding LLC.

NEW BUSINESS

8. REGULAR ORDER

a. PRESENTATION: RETIREMENT OF MELINDA GONZALES

San Miguel County Chairman Harold Garcia and Commission gave their thanks and gratitude to Melinda Gonzales for the hard work and her dedication to San Miguel County. Commissioner Kenneth Medina awarded Ms. Gonzales with a plaque for her retirement.

b. RESOLUTION 03-08-2022- NAME CHANGE OF COUNTY ADMINISTRATION COMPLEX

San Miguel County Chairman Harold Garcia presented the Commission Resolution 03-08-2022 to change the name of the County Administration Complex to the Melinda J. Gonzales San Miguel County Administration Complex. Chairman Harold Garcia requested the commission approve Resolution 03-08-2022 changing the name of the County Administration Complex.

Motion made by Vice-Chairman Janice Varela to approve Resolution 03-08-2022 changing the name of the County Administration Complex. Second by Commissioner Kenneth Medina. Motion carried.

c. ALTA VISTA REGIONAL HOSPITAL SERVICES

Alta Vista Regional Hospital CEO Calab O’Rear presented to the Commission an update on Alta Vista Regional Hospital and what they have done over the past couple years dealing with covid. In terms of patient care, the hospital vaccinated over 10,000 people. In the operating room, pre-covid, the hospital was averaging about 100 cases/procedures per month. During covid it dropped to 15 cases a month. Emergency room visits pre-covid were 58 to 62 range and

dropped to 15 to 20 per day. Mr O’Rear also informed the Commission that the hospital is still providing OB/GYN services and maternity services. Discussion ensued.

d. PRESENTATION BY YEAROUT ENERGY ON COUNTY ENERGY USAGE

Yearout Energy Executive Vice President Alex Montano presented the Commission an energy efficiency project which would increase energy efficiency in county buildings through electric generation and insulation. Step one is conducting an investment grade audit, and step two begin construction.

e. CONSIDERATION OF IGA WITH YEAROUT TO CONDUCT AN ENERGY AUDIT

Motion made by Chairman Harold Garcia to table item E consideration of IGA with Yearout to conduct an energy audit to discuss options. Second by Commissioner Kenneth Medina. Motion carried.

Chairman Harold Garcia requested a roll call vote at 3:21 p.m.

Chairman Harold Garcia – Yes to table the item

Vice-Chairman Janice Varela – No to table the item

Commissioner Kenneth Medina – Yes to table the item

Commissioner Max Trujillo – No to table the item

Commissioner Martin Sena – Yes to table the item

Motion to table carries.

f. PRESENTATION BY MILLER ENGINEERING OF CURRENT ROAD PROJECTS

Verlin Miller of Miller Engineering presented the Commission an update of the current 2022 road projects. The first project would be the Country Acres CDBG project with a grant amount of \$750,000 with some additional funding of 216,000 for a total of 966,000 for this project. Additional projects in the first bid package is Los Vigiles with a construction budget of \$962,000 and Pendaries with a budget of \$1.05 million. In bid package number two there is the Storrie Lake Project with a construction budget of \$1.13 million, Sheridan with a budget of \$160,000, Chapelle with a budget of \$650,000, and Bernal with a budget of \$460,000.

g. RECOMMENDATION OF AWARD – SAN MIGUEL CDBG ROADWAY IMPROVEMENT PROJECT

San Miguel County Public Works Director Gerald Garcia presented the Commission a recommendation of award for the roadway improvement project. San Miguel Solicited bids from qualified vendors and received three sealed bids. Rocky Road Sand and Gravel LLC was the lowest qualified bidder. Public works director Gerald Garcia requested the commission award the project to Rocky Road Sand and Gravel LLC entering into a contractual agreement for the CBDG roadway improvement project.

Chairman Harold Garcia informed the Commission his concern that the quality of materials being used are to be of high-quality and those specifications are met and verified by the county public works dept.

Motion made by Commissioner Max Trujillo to award the project to Rocky Road Sand and Gravel LLC entering into a contractual agreement for the CBDG roadway improvement project. Second by Chairman Harold Garcia.

Chairman Harold Garcia requested a roll call vote at 3:52 p.m.

Commissioner Janice Varela – Yes

Commissioner Max Trujillo – Yes

Commissioner Kenneth Medina – No

Chairman Harold Garcia – Yes

Commissioner Martin Sena – Yes

Motion carries.

h. PRESENTATION OF THE FY20/21 AUDITED FINANCIAL STATEMENTS

Eric Spurlin of Carr Riggs & Ingram CPA firm presented the Commission the results of the FY20/21 Audited Financial Statements which include the audit timeline, auditors report, and uniform guidance report which updates the Commission of financial statements and federal programs/compliance.

i. PROJECT UPDATE FROM LUCKY CORRIDOR ON PROPOSED TRANSMISSION LINE IN SAN MIGUEL COUNTY

Lynn Greene representative of lucky corridor LLC and Ameren Corporation presented the Commission an update on the proposed transmission line in San Miguel County. Ms. Greene informed the Commission that Ameren acquired Lucky Corridor LLC in 2020 which is an electric

transmission development company with the mission to ensure reliable and cost-effective renewable electric transmission in New Mexico. Ameren maintains and operates over 8,000 transmission miles across a variety of energy markets. Ms. Greene informed that 3,700 construction jobs will be created, and 600-800 permanent jobs upon construction completion.

j. AN OVERVIEW OF THE ROAD VIEWING HELD IN LAS VEGAS, NEW MEXICO ON WEDNESDAY, MARCH 2ND, 2022 AT 10:00 A.M. AS PER ROAD PETITION REQUEST CR-2022-001, SUBMITTED BY MR. DARIN ROMERO

San Miguel County Planning and Zoning Director Amanda Salas presented the Commission an overview of the road hearing held on March 2nd, 2022 regarding Prospero Drive. Ms. Salas informed the Commission of comments made by attendees that it is “difficult-to-no-access” for emergency responders especially during inclement weather, little to no material on the road, poor road drainage causing extreme mud and damage to the road during inclement weather, and that there used to be bar ditches on the side of the road for drainage, but they do not exist anymore. All 10 citizen attendees are in favor of adoption. Approximately 30 citizens live on/off Prospero Drive.

Roadviewer’s committee comments:

Ernest Lujan – does not meet San Miguel county requirements for establishment or maintenance for the county; he suggested county road manager make recommendations to the property owners for improvements to the road.

Daniel Encinias – feels the county has their hands full with the road log as is now; suggested blading once a year with an MOU but no to official adoption until the road meets San Miguel County specifications.

Adelaido Trujillo – No easement on the road which is not confirmed, and does not meet San Miguel county specifications; if criteria is met and easement granted, then he would recommend adoption.

Two roadviewer’s stated they do not want the county to adopt, the third being Mr. Lujan was unsure but was more-so against it.

Motion made by Chairman Harold Garcia to approve the petition request for Prospero Drive. Second by Commissioner Max Trujillo. Motion carried.

k. APPROVAL/DISAPPROVAL TO HOLD A ROAD VIEWING IN LA LIENDRE, NEW MEXICO AS PER ROAD PETITION REQUEST BY MR. GRANT MITCHELL

San Miguel County Planning and Zoning director Amanda Salas presented the Commission a road petition request submitted by Mr. Grant Mitchell requesting discontinuation of CR48A aka Corazon road as a public road due to vandalism, theft, gates being left opened, theft of fire wood, and illegal hunting. Ms. Salas informed the Commission this road has been maintained by the two residents for over 20 years.

Motion made by Chairman Harold Garcia to approve of a road viewing in La Liendre. Second by Commissioner Max Trujillo. Motion carried.

Motion made by Commissioner Max Trujillo to have a five minute recess at 5:03 p.m. Second by Commissioner Kenneth Medina. Motion carried.

Chairman Harold Garcia called the meeting back to order at 5:10 p.m

I. COVID UPDATE

San Miguel County Emergency Manager Dennis Esquibel informed the Commission of 15 new covid cases as of March 7th, 2022 and a total of 5720 positive cases. He also informed the Commission that San Miguel County is in the Medium community transmission level.

*For informational Purposes Only.

m. COUNTY MANAGER/ DEPUTY MANAGER'S REPORT

San Miguel County Manager Joy Ansley informed the Commission that she met with the Las Vegas City Manager to discuss the unclaimed portion on 8th Street Extension to see what kind of repairs need to be done to address drainage issues. The City also asked the County to collaborate on a project for Don Gallegos Circle. County Manager Ansley also informed the Commission that the Legislature did pass Senate Bill Six which is creating a task force to study the costs and benefits of regionalizing a unified jail system.

San Miguel County Deputy Manager Jesus Romero informed the Commission that he has been reviewing the current and upcoming road projects and reviewing grant files with the County Manager.

n. REPORT ON JAIL INSPECTION FROM FEBRUARY 8, 2022

San Miguel County Manager Joy Ansley updated the Commission on the report for the jail inspection from February 8, 2022. County Manager Ansley requested the Commission approve the report for the jail inspection from February 8, 2022. Commissioners thanked Warden Padilla for his efforts at the jail.

Motion made by Commissioner Martin Sena to approve the report for the jail inspection from February 8, 2022. Second by Vice-Chairman Janice Varela. Motion carried.

o. MOA WITH CITY OF LAS VEGAS AND NM HIGHLANDS UNIVERSITY FOR GOLF COURSE

Dr. Sam Minner, President of New Mexico Highlands University, presented the Commission an MOA with the City of Las Vegas and San Miguel County for the Golf Course to enter a partnership agreement for 2 years at \$70,000 each for a total of \$210,000 which would allow the golf course to open for the benefit of the community. Dr. Minner requested the Commission approve the MOA with the City of Las Vegas and NM Highlands University for the Golf Course. Frisbee Disc Golf will be free to HU students and the Community.

Motion made by Commissioner Martin Sena to approve the MOA with the City of Las Vegas and NM Highlands University for the Golf Course. Second by Commissioner Max Trujillo. Motion carried.

p. ARPA FUNDS, PROJECTS AND ALLOCATIONS

San Miguel County Manager Joy Ansley informed the Commission of a list of projects that were approved by the Commission to be funded by ARPA funds. Some projects are under budget and some are over budget. County Manger Ansley requested the Commission give her authority to adjust funds between projects and reconcile the smaller projects and present a monthly basis audit. Manager Ansley mentioned that a volunteer fire fighter and chief stipend is going to be enacted to further incentivize volunteers on a test basis.

Motion made by Commissioner Kenneth Medina to give County Manager Ansley authority to adjust funds between projects and reconcile the smaller projects and present the Commission a monthly audit. Second by Commissioner Martin Sena. Motion carried.

q. OVERVIEW OF HIRING PROCESS

San Miguel County Human Resource Director Eileen Sedillo presented the Commission an overview of the hiring process. SMC is an equal opportunity employer and does not engage in discrimination in hiring and firing practices. SMC is a merit-based employer, and strives to be transparent on employment policies.

For informational purposes only.

r. NEW JOB DESCRIPTIONS: CLERKS OFFICE (SENIOR DEPUTY CLERK, RECORDING CLERK II, RECORDING CLERK I AND VOTER INFORMATION SPECIALIST)

San Miguel County Human Resource Director Eileen Sedillo presented to the Commission new job descriptions for the clerk's office which are listed below:

Senior Deputy Clerk

Recording Clerk II

Recording Clerk I – Classified as an entry level position and should be adjusted to a 1 year experience instead of 2 years in an office environment.

Voter information specialist

Motion made by Commissioner Max Trujillo to approve the new job descriptions with the change of recording clerk I being classified as an entry level position to be adjusted to a 1 year experience instead of 2 years in an office environment. Second by Commissioner Martin Sena. Motion carried.

s. REPORT ON 2021 EVALUATION

San Miguel County Assessor Connie Gallegos presented the Commission the 2021 Evaluation Report updating the Commission of what functions have taken place in the Assessor's office in 2020 and 2021. Staff training and hiring has been a concern. The Commission asked about the yearly audit that state statute requires. The Valuation assessment plan must be turned in by July 1st to receive small county grant.

For informational purposes only.

t. DEPARTMENT HEAD UPDATES

San Miguel County Public Works Director Gerald Garcia informed the Commission of all the Maintenance and blading of County roads that took place for the month of February 2022, presented an update of road projects and solid waste billing has collected \$777,676.15. Material costs has skyrocketed.

San Miguel County Fire Chief Andrew Duran presented to the Commission an update on their communication project tests which provided an enormous improvement; new fire station project, nominal fee program to pay volunteers.

*For Informational Purposes Only.

The County offered a moment of silence for the passing of LV Fire Engineer Frank Lovato.

u. PROPOSED 2022/2023 LOCAL GOVERNMENT ROAD FUND (LGRF) PARTICIPATION PROGRAM

San Miguel County Public Works Supervisor Gerald Garcia informed the Commission that San Miguel County has been asked to participate in the 2023 LGRF program. Mr. Garcia requested the Commission approve/suggest roads for the 2023 LGRF.

Commissioner Martin Sena suggested 54A Tecolote and continue on B26A Blanchard.

Commissioner Janice Varela suggested County Road B65.

Motion made by Chairman Harold Garcia to accept the three suggested roads. Second by Commissioner Kenneth Medina. Motion carried.

v. SELECTION OF PROJECTS FOR NMDOT CALL FOR SPECIAL PROJECTS

Chairman Harold Garcia requested milling and paving at Camp Luna.

Commissioner Max Trujillo requested Chico and Harris milling and overlay.

Commissioner Kenneth Medina requested La Liendre.

Vice-Chairman Janice Varela requested San Juan / San Jose and San Isidro.

Commissioner Martin Sena requested Sheridan.

Commissioner Max Trujillo requested that Chico and Harris be prioritized; Commissioner Martin Sena requested that Sheridan be prioritized as number #1.

Chairman Garcia requested that Camp Luna and La Liendre be prioritized as number #2 and San Juan/ San Jose and San Isidro be prioritized as number #3.

Motion made by Commissioner Kenneth Medina. Second by Commissioner Max Trujillo. Motion carried.

w. APPROVAL OF THE 2022 ROAD LOG

San Miguel County Public works Director Gerald Garcia presented the Commission a resolution requesting the approval of the 2022 road log.

Motion made by Commissioner Max Trujillo to approve the road log. Second by Commissioner Martin Sena. Motion carried.

x. SAN MIGUEL COUNTY DETENTION CENTER DETAINEE AMENDMENT #1

San Miguel County Manager Joy Ansley presented to Commission an amendment for the food services agreement at the detention center. Warden Padilla wants to upgrade the meal plan increasing meals by .80¢

Motion made by Commissioner Kenneth Medina to approve the detention center detainee amendment #1. Second by Vice-Chairman Janice Varela. Motion carried.

y. AWARD OF PLUMBING SERVICES

San Miguel County Interim Finance Director Tasha Martinez informed the Commission of a bid opening meeting held on March 4, 2022 and JCG plumbing was the lowest bidder. Ms. Martinez requested the Commission award the Contract to JCG plumbing.

Motion made by Commissioner Max Trujillo to award the contract to JCG plumbing. Second by Commissioner Martin Sena. Motion carried.

9. BOARD FINANCING MEETING

a. RESOLUTION 2022-03-08-F1

San Miguel County Interim Finance Director Tasha Martinez presented the Commission resolution 2022-03-08-F1 adjustments for the fiscal year 2022 interim budget

Motion made by Vice-Chairman Janice Varela to approve resolution 2022-03-08-F1. Second by Commissioner Martin Sena. Motion carried.

b. ACCOUNTS PAYABLE FOR THE MONTH OF JANUARY 2022

San Miguel County Interim Director Tasha Martinez presented the Commissioner Accounts payable for the month of January 2022.

Motion made by Commissioner Kenneth Medina to approve Accounts Payable for the Month January 2022. Second by Max Trujillo. Motion Carried.

c. CERTIFICATION OF CAPITAL ASSET INVENTORY FOR FY21/22; RESOLUTION 2022-03-08-F3

San Miguel County Interim Director Tasha Martinez presented the Commission the capital asset inventory for FY21/22 to be certified.

Motion made by Commissioner Martin Sena to certify the capital assets. Second by Max Trujillo. Motion Carried.

d. INDIGENT CLAIMS

San Miguel County Interim Finance Director Tasha Martinez informed the Commission on Indigent Claims payments for the month of January 2022.

Motion made by Vice-Chairman Janice Varela to ratify Indigent Claims. Second by Commissioner Kenneth Medina. Motion Carried.

e. BUDGET REPORT FOR THE PERIOD OF JULY 1, 2021 THROUGH JANUARY 31, 2022

San Miguel County Finance Interim Director Tasha Martinez informed the commission all accounts reported for the period of July 1, 2021 through January, 2022.

*For Informational Purposes Only.

f. CASH BALANCE REPORT FOR THE MONTH OF JANUARY 2022

San Miguel County Interim Finance Director Tasha Martinez the Cash balance report for the month of January 2022.

*For Informational Purposes Only.

g. JOURNAL ENTRY REPORT FOR THE MONTH OF JANUARY 2022

Interim Finance Director Tasha Martinez presented the Commission the Journal Report for the month of January 2022.

*For Informational Purposes Only.

h. RECEIPT REPORT FOR THE MONTH OF JANUARY 2022

San Miguel County Interim Finance Director Tasha Martinez informed the commission on the receipt report for the month of January 2022.

*For Informational Purposes Only.

EXECUTIVE/CLOSED SESSION

Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding specific county Departments: Real Property and Water Rights s permitted by NMSA 1978, Section 10-15-1(H)(8) of the Open Meetings Act for the discussion of the purchase, acquisition or disposal of real property or water rights by the public body: Attorney-Client Privilege Pertaining to Threatened

or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act. More specifically: One-time application of material to Don Gallegos Circle.

RESUME REGULAR COMMISSION MEETING

Motion made by Commissioner Kenneth Medina to enter executive session at 7:25 p.m. Second by Commissioner Martin Sena. Motion carried

Motion made to adjourn Executive Session and re-Adjourn Regular Session by Commission Martin Sena. Second by Commissioner Kenneth Medina. Motion passed at 8.27 p.m.

Chairman Harold Garcia states for the record that only items listed on the agenda were discussed in Executive Session and no action was taken.

10. ADJOURNMENT

Motion to Adjourn Regular Meeting by Commission Max Trujillo. Second by Commissioner Martin Sena. Motion carried.

Regular meeting adjourned at 8.28 p.m.

Approved this 12th day of April, 2022 as the Official Minutes of the Board of County Commissioners of San Miguel County New Mexico, of its Regular Meeting held March 8, 2022.



Harold M. Garcia, Chairman District 1



Janice C. Varela, Vice-Chairman District 2

Max O. Trujillo, Commissioner District 3

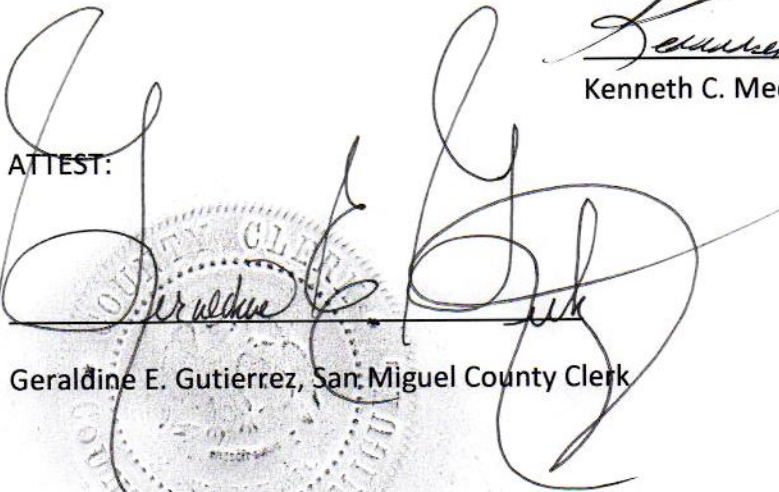


Martin M. Sena, Commissioner District 4

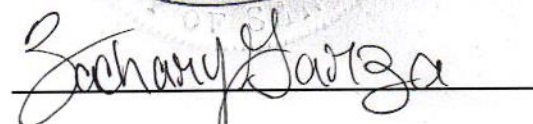


Kenneth C. Medina, Commissioner District 5

ATTEST:



Geraldine E. Gutierrez, San Miguel County Clerk



Minutes submitted by Zachary Garza

NOTICE TO PEOPLE WITH DISABILITIES

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the San Miguel County Managers Office at (505) 425-9333 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the county at the above number if a summary or other type of accessible format is needed